



Application for Employment

EOE

Position Applied for	Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>	Date of Application
Name—Last, First, MI		Date you can start
Address—Name & Street		Home Phone
City	State	Zip Code
Email Address:		Cell Phone

If hired, will you be able to provide proof that you're legally authorized to work in the United States Yes No

Do you speak English? Yes No

Do you have a valid driver's license? Yes No License number _____ Exp. ___/___

Do you own an automobile Yes No

Are you under 18 years of age, if so, can you furnish a work permit? Yes No

Are you available to work weekends and holidays? Yes No

Have you ever been convicted of a criminal act? Yes No
(Include any crime, misdemeanor or felony, even where the conviction was set aside under Penal Code 1203.4 or 1203.4a)

If yes, please provide date(s) and details _____
 Conviction record would not necessarily be a bar from employment. Factors such as age at time of offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

Who referred you to our company? (Please provide) _____

Do you have any relatives working for the company?

List their names _____

Education

	Name and Location	Did you graduate?	Degree or Diploma
High School			
College			
College			
Trade School			

Hours of Availability (Please provide hours of availability eg: 8:00am to 2:00pm)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Skills and Qualifications: _____

Any other Languages you speak: _____

References (Please exclude relatives)

Name	Profession	Phone Number	Years Known

Employment (Please account for all employment within the last seven (7) years, beginning with your current or last employer)

Company Name	Phone
Address	Employed (start month and year) From To
Name of Supervisor	Contact Number:
Job Title/Describe Work	Reason for Leaving

Company Name	Phone
Address	Employed (start month and year) From To
Name of Supervisor	Contact Number:
Job Title/Describe Work	Reason for Leaving

Company Name	Phone
Address	Employed (start month and year)
Name of Supervisor	Contact Number:
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Company Name	Phone
Address	Employed (start month and year)
Name of Supervisor	Contact Number:
Job Title/Describe Work	Reason for Leaving

List any additional information you would like us to consider:

Solutions Plus Services, Inc. is an equal opportunity employer and does not discriminate on the basis of race, color, sex, national origin, marital status, age, mental or physical disability, familial status, sexual orientation, or gender identity in its employment practices, in accordance with local, state and federal laws. Solutions Plus Services, Inc. conducts a criminal fingerprint check on all applicants and may in the course of hiring, conduct a background check on all information supplied to include education, previous employment, and references. Solutions Plus Services, Inc. is an “at-will” employer and your employment may be terminated at any time for any reason, with or without notice and you may terminate your employment at any time, for any reason, with or without notice.

IMPORTANT: PLEASE READ AND SIGN

I certify that the information contained in this document is true and correct to the best of my knowledge. I understand that if I provide false or misleading information on this application it will be grounds for terminating my employment. I hereby authorize Solutions Plus Services, Inc. to investigate all information in this document and I release from liability, Solutions Plus Services, Inc. and all persons and organizations reporting information required by this application. I understand that my employment at Solutions Plus Services, Inc. is contingent upon successfully passing a criminal fingerprint check.

All candidates for employment are required to submit a resume with their application. If resume is not available at the time of submittal of application. Applicant will be provided 5-days from the submittal of application to provide Solutions Plus Services, Inc. their resume. No application of employment will proceed without a resume.

Proof of education is required to be considered for employment at Solutions Plus Services, Inc. Copy of high school diploma, college degree, or school transcripts will be required for proof of graduation. GED is an acceptable form of education. Any license or certificates that are listed in application or resume must be provided.

Applicant Signature _____ Date _____

Office use only	
Hire date:	Check#: